



2010 Journals Ordering Information

Effective from 1 September 2009 through to 31 August 2010

Los Angeles | London | New Delhi
Singapore | Washington DC

ORDERING INSTRUCTIONS

For all subscription orders where the customer's end user address is in the USA, Canada, Central and South America including the Caribbean, please send orders to:

SAGE Publications Inc	Phone +1 805 499 9774
2455 Teller Road	Fax +1 805 499 0871
Thousand Oaks, CA 91320, USA	Email journals@sagepub.com
	Website www.sagepub.com

All payments to be made in USD (\$)

For all subscription orders where the customer's end user address is in the UK, Europe, Middle East, Africa and Australasia, please send orders to:

SAGE Publications Ltd	Phone +44 (0)20 7324 8701
1 Oliver's Yard	Fax +44 (0)20 7324 8733
55 City Road	Email subscription@sagepub.co.uk
London, EC1Y 1SP, UK	Website www.sagepub.co.uk

All payments to be made in GBP (£)

For all subscription orders where the customer's end user address is in Asia (excluding India, Pakistan, Bangladesh, Bhutan, The Maldives, Nepal or Sri Lanka), please send orders to:

SAGE Publications Ltd	Phone +44 (0)20 7324 8701
1 Oliver's Yard	Fax +44 (0)20 7324 8733
55 City Road	Email asiasubscriptions@sagepub.co.uk
London, EC1Y 1SP, UK	Website www.sagepub.co.uk

All payments to be made in USD (\$)

For all subscription orders where the customer's end user address is in India, Pakistan, Bangladesh, Bhutan, The Maldives, Nepal and Sri Lanka, please send orders to:

SAGE Publications India Pvt Ltd	Phone + 91 11 4053 9222
B 1/1 1 Mohan Cooperative Industrial Area	Fax +91 11 4053 9234
Mathura Road, New Delhi 110 044, India	Email journalsubs@sagepub.in
	Website www.sagepub.in

Please contact SAGE India (at the above address) for subscription prices.

All payments to be made in INR (Rs).

ORDERING INFORMATION

SAGE's 2010 Subscription Agents Price List includes GBP and USD prices for all journals published by SAGE (including Corwin Press).

SAGE offers institutional subscribers five subscription options, outlined below.

SUBSCRIPTION OPTIONS

- **Combined** – a Combined institutional subscription includes electronic access (which provides site-wide access to all content in the volume) and a print copy of each issue included in the volume for that title. This option includes temporary electronic access back to 1999 and is the list price for the journal. See Backfile Access below for full details.
- **Combined Plus Backfile** – a Combined Plus Backfile institutional subscription includes electronic access (which provides site-wide access to all content in the volume) and a print copy of each issue included in the volume for that title. Temporary electronic access is provided to the journal backfile back to Volume One. See Backfile Access below.
- **E-Access** – an E-Access institutional subscription (which provides site-wide access to all content in the volume) is offered at a 10% discount off the Combined institutional subscription rate and does not include copies of the print version of the journal. Temporary electronic access is provided to journal backfile back to 1999. See Backfile Access below.
- **E-Access Plus Backfile** – an E-Access Plus Backfile institutional subscription (which provides site-wide access to all content in the volume) is offered at a small increase to the E-Access institutional subscription rate and does not include copies of the print version of the journal. Temporary electronic access is provided to journal backfile back to Volume One. See Backfile Access below.
- **Print Only** – the Print Only institutional subscription is offered at 2% off the Combined institutional subscription rate.

Institutions subscribing at the Print-Only rate will receive free temporary online access to the issues within their current order and for the previous 12 months.

E.g. For orders placed for the 2010 issues, access will be available to content in 2010 and 2009. When renewed for 2011, access will be available to 2010 and 2011 but no longer to 2009. Please note there is no charge for this temporary e-access and as a result there is no change in how VAT is calculated for print only customers.

BACKFILE PURCHASE

Deep Backfile for SAGE journals is available for purchase title-by-title. An annual hosting fee of \$25 or £15 per journal will be charged up to a maximum of \$700 or £450 (per institution per year).

The complete backfile of SAGE journals (380+ titles) is also available for lease or purchase. Please email backfilesales@sagepub.com for a quotation.

BACKFILE ACCESS

Customers maintain perpetual access to all purchased content. SAGE began offering online subscriptions in 1999. Therefore, customers who have purchased volumes (which included an online component) in 1999 through 2009 retain perpetual online access to those volumes. SAGE retains the right to provide customers with the purchased online content in a digital medium for local hosting in the future.

Combined and E-access subscriptions include temporary access to the journals backfile from the 1999 issues onwards (where available). A paid subscription order for 2010 provides perpetual access to the purchased content (the volume published in 2010) and temporary access to the back volumes published in 1999 – 2009 (where available). The temporary access to the 1999 – 2009 volumes will continue as long as the customer maintains a current paid Combined or E-access subscription.

Print Only subscriptions now include temporary access to issues within the current order and the previous 12 months. For example, for orders placed for 2010 issues, access will be available to content in 2009 and 2010. When renewed for 2011, access will be available to 2010 and 2011 but no longer to 2009. Access is available as long as the customer maintains a current paid Print Only subscription.

We have digitized back issues and are pleased to be able to offer access to the deep backfile of our journals (where available) back to Volume One. Customers can lease individual backfiles by subscribing at the Combined Plus Backfile or E-Access Plus Backfile subscription rate. This rate includes an additional fee to lease the backfile back to Volume One. Alternatively, customers are able to purchase the individual backfile in return for a one-off price and a small annual hosting fee, to cover costs associated with hosting the content at *SAGE Journals Online*.

Customers wishing to lease or purchase the entire SAGE backfile should email backfilesales@sagepub.com for a quotation.

ENTERING YOUR ORDER

When entering your order you must supply the unique SAGE ID code combined with the three-digit category code:

Example:

SAGE ID Code	Title	Combined <small>202</small>	Combined Plus Backfile <small>232</small>	E-Access <small>203</small>	E-Access Plus Backfile <small>233</small>
L945	Accounting History	£372.48	£409.34	£335.62	£372.48

This means the code to be submitted for an E-Access subscription to Accounting History is **L945-203**. A Combined Plus Backfile subscription to Accounting History must be submitted as **L945-232**.

All agents' prices include a 3% discount on the list price. No promotional discounts apply.

The SAGE office to which you send orders and queries (and the currency in which you pay) is determined exclusively by your customer's end-user address (see page 2).

SAGE India produces a separate price list for subscribers in its territory (India, Pakistan, Bangladesh, Bhutan, The Maldives, Nepal and Sri Lanka).

These rates apply to all subscriptions placed on or after 1 September 2009, regardless of volume and issue. Prices are subject to change without notice. 2011 prices will take effect on 1 September 2010.

ACCOUNT ACTIVATION FOR ONLINE ACCESS

To activate an account, customers should go to <http://online.sagepub.com>, click the Activation/Acct Mgr link and follow the instructions on screen. Activation is only required once for each SAGE account number and is only required the first time users set up their account. Renewal orders or new subscriptions on activated accounts DO NOT require additional set up or activation. During the activation process, customers may select IP or username/password recognition. Customers attempting to activate an account on SAGE Journals Online account will require their SAGE account number (usually a 7 digit number beginning with 1, 2, 3 or 4).

In addition to *SAGE Journals Online*, SAGE journals are also available through the following online access intermediaries: EBSCOhost Electronic Journals Service, OCLC FirstSearch Electronic Collections Online and SwetsWise. SAGE makes no additional charge (beyond the subscription costs) for access via intermediaries; however, the intermediaries may charge for the use of their service.

SAGE Journals Online supports Athens authentication. Access is also available via Shibboleth (federated access management) for institutions within the UK Access Management Federation.

For any queries regarding online access, please contact onlinesupport@sagepub.co.uk (Europe, Middle East, Asia-Pacific and Africa) or onlinesupportus@sagepub.com (Americas).

Terms and conditions of our site license and further details may be found on our website at www.sagepub.com/agents.

NEW JOURNALS & FREQUENCY CHANGES

Listed within the price list document are the journals new to SAGE, the journals changing frequency and the journals leaving SAGE or ceasing publication. This list is also kept up to date online at <http://www.sagepub.com/librarians>.

STANDARD DISCOUNT

SAGE's standard discount offered to agents will remain at 3%.

DEEP DISCOUNT (DDP) RATES

Customers are eligible to receive a print subscription at the DDP rate if they have a current subscription to a SAGE Full-Text Collection or online-only consortia package containing the relevant journal. DDP rates are shown in the Price List. This rate is a 75% discount off the combined rate which is the list price for the journal.

DISCOUNTED RATES

SAGE offers reduced rates to specific categories of institutions and countries. Details of these and the discount given are detailed in Special Rate columns and the Notes column in the Price List. To ensure your order is processed at the discounted rate, please ensure the correct code is quoted (e.g. 200 or 204).

VAT

The VAT treatment of the supply from SAGE to you is as follows:

E-Access and E-Access Plus Backfile: If you are located in the UK then VAT will be charged. VAT is 15% until 31 December 2009 and due to be 17.5% from 1 January 2010.

- **Combined** – If you are located in the UK then VAT (at 15% until 31 December 2009 and at 17.5% from 1 January 2010) will be charged on 2% of the combined subscription price, before agent's discount. No VAT will be charged on the amount relating to the print element.
- **Combined Plus Backfile** – If you are located in the UK then VAT (at 15% until 31 December 2009 and at 17.5% from 1 January 2010) will be charged on 10.91% of the subscription price, before agent's discount. No VAT will be charged on the amount relating to the print element.
- **Print Only** – No VAT will be charged.

Institutions within the EU (outside of UK) will be charged VAT at the rates outlined above unless your VAT number is supplied with your orders.

You will be required to apply the correct VAT treatment on the supply to the final customer, which depends on your local VAT rules and the location and VAT registration status of the customer.

BACK VOLUMES

Back issues in print for the last two years only (2008 and 2009) are available at the single-issue price from the relevant SAGE office. Back volumes are charged at current (2010) subscription rates.

Earlier back issues of many SAGE titles are now available from Periodical Services Company.

Contact Periodical Services Company for more details:

Periodical Services Company, 11 Main Street, Germantown, NY 12526, USA

Tel: +1 518 537 4700 Fax: +1 518 537 5899 Email: psc@periodicals.com

Website: www.periodicals.com

MULTIPLE YEAR SUBSCRIPTIONS

Multi-year subscriptions are available at the current one-year rate multiplied by the number of volumes purchased. Where the frequency increases in 2010 or beyond, the multi-year rate will be calculated pro rata.

SAMPLE COPIES

For most of our journals, a sample issue may be viewed free of charge at SAGE Journals Online (<http://online.sagepub.com>). Simply navigate to the journal page of interest and click the Sample Issue link.

CONSOLIDATION ORDERS

We accept consolidated orders, as long as the name and address of the customer (complete end-user address) is provided at the time the order is placed.

DELIVERY METHOD

All subscription prices include air-speeded delivery.

CHANGE OF ADDRESS

Please notify us of address changes as soon as possible to prevent a disruption of subscription service. Include your customer's previous address as well as the new address. Allow four weeks for processing.

CLAIMS

Missing issues may only be resent if a claim is received by us within six months of the date of publication.

CANCELLATIONS

Cancellations are only accepted at the end of the subscription period or prior to the shipment of the first issue in the subscription. Cancellations for part volumes/years cannot be accepted.

CONSORTIA

For Sales team contacts and for full details of SAGE's offerings for library consortia, please visit <http://www.sagepub.com/consortia>.

IF YOU HAVE QUESTIONS REGARDING SAGE'S ORDERING INSTRUCTIONS OR POLICIES PLEASE CONTACT THE RELEVANT SAGE CUSTOMER SERVICES DEPARTMENT OR VISIT OUR WEBSITE.