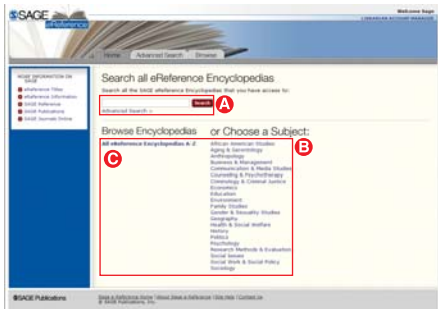




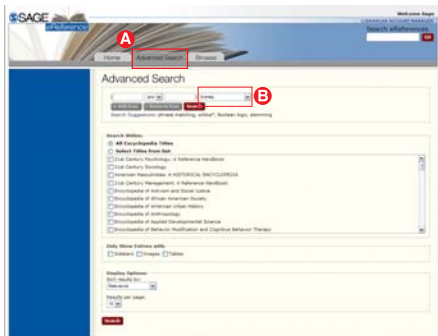
SAGE Reference Online User Guide



PORTAL SEARCH

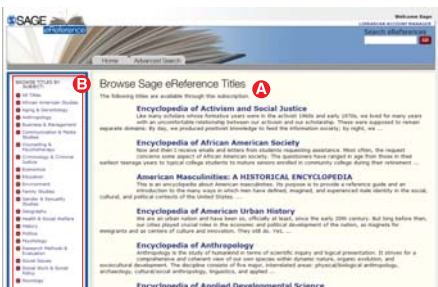
Home Page

- A. **Quick Search** provides a simple any-word search across all purchased Encyclopedias
- B. Browse to find Encyclopedias by subject
- C. Browse by **A-Z listing**



Advanced Search

- A. Ability to search using Fielded Boolean Search tool against any or all titles
- B. Click on the pull-down field labeled Entries to show available fields to limit a search



Browse

- A. Scroll through the list of titles and click on a title of interest to go into the Book Site
- B. Browse by subject

Entry Listing

- By clicking on the subtopic entry, you will see the Full-text html view
- Pictures and figures are fully supported
- Linking to further readings

This screenshot shows the main article page for 'Butterfly Effect' in the SAGE Encyclopedia of Environment and Society. The page features a header with the journal title and a navigation bar. A sidebar on the left contains a 'Reader's Guide' with links to 'Related Topics', 'Citation', 'Contribution and Usage', and 'See Also'. The main content area includes a title, a brief definition of the butterfly effect, and several paragraphs of text. A red circle labeled 'A' highlights a small image of a butterfly on the right side of the page. A red letter 'B' is placed in the top left corner of the page.

A. **Folded page corner** (subtle feature to make the online version still have a feel of the book)

B. Print, Cite and Email

- Click on **Print** for for a printer friendly display of the entry
- Click on **Cite** link to display the three major citation formats (APA, MLA, & Chicago)
- Click on the **Email** link to email an entry to yourself or friend for 14 days of access outside the authentication boundaries

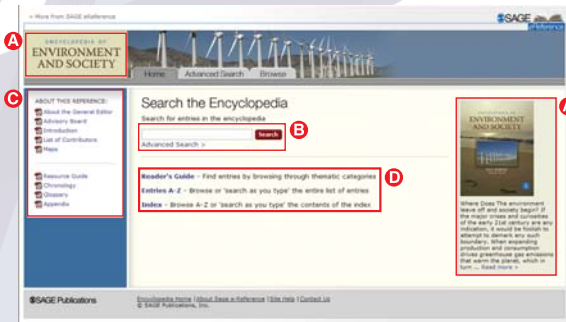
This screenshot shows the 'Cite This Entry' section of the article page. It provides three citation formats: APA, MLA, and Chicago. Each format includes the author's name (O'Sullivan, John), the year (2007), the title (Butterfly Effect), the source (Encyclopedia of Environment and Society), and the URL. A red circle labeled 'A' highlights the citation information. A red letter 'B' is placed in the top left corner of the page.

This screenshot shows the 'Email This Entry' form. It includes a title, a brief description of the entry, and a form with fields for 'Sender', 'Recipient', and 'Notes'. A 'Send Mail' button is located at the bottom of the form. A red circle labeled 'A' highlights the 'Send Mail' button. A red letter 'B' is placed in the top left corner of the page.

BOOK SEARCH

Book Home Page

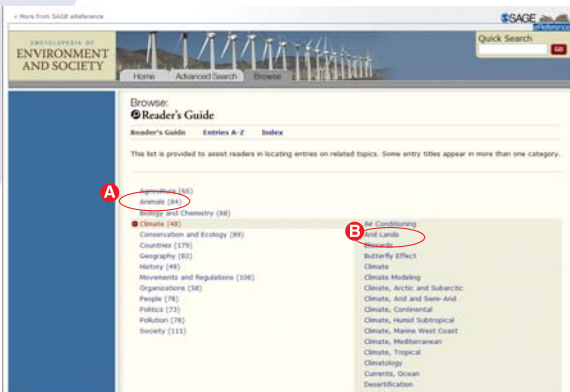
- A. Displaying each Encyclopedia in an **identifiable design** (consistently throughout the encyclopedia to let the user know they're still in the same title)
- B. Quick Search inside the book
- C. **Front and Back Matter in PDFs** on the left side of the page (front and back matter is also searchable through the advanced search tab)
- D. Three options for browsing the book:
 - Reader's Guide
 - Entries A-Z
 - Index



Reader's Guide

Reader's Guide is a feature of all SAGE Encyclopedias

- A. Topical Groupings of Entries
- B. Topics are further refined into subtopics within a clickable dropdown list of entries.



Click on “Futher Reading” Link

- All **bibliographic entries** are available
- Open URL resolution “0.1” supported



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