Journal of Veterinary Dentistry
Instructions for Authors

The JOURNAL OF VETERINARY DENTISTRY (JOVD) is the journal of record for eleven international organizations in its field, sponsored by the Foundation for Veterinary Dentistry (F4VD).

The Journal is designed to be of interest to veterinary dental specialists, veterinarians, veterinary technicians, dental hygienists, dentists, dental scientists and anyone involved in the practice of veterinary dentistry and oral surgery. The Journal of Veterinary Dentistry provides a continuing education forum that can serve as a reference in the veterinary office. The Journal of Veterinary Dentistry is interested in publishing articles that provide practical and scientifically sound information covering not only the medical and surgical aspects of veterinary dentistry but also specific categories including anatomy, oral pathophysiology, oral medicine, oral and maxillofacial surgery, endodontics, orthodontics, periodontics, restorative dentistry, prosthodontics, equine dentistry, laboratory animal dentistry, exotic and zoo animal dentistry, and dental and maxillofacial imaging. Articles in other topics, including human research, will be considered when relevant to veterinary dental science and practice.

JOVD is a member of the Committee on Publication Ethics. The Editors recommend that authors follow the Uniform Requirements for Manuscripts Submitted to Biomedical Journals formulated by the International Committee of Medical Journal Editors (ICMJE).

Please read the guidelines below then visit the Journal’s submission site, http://mc.manuscriptcentral.com/jov, to upload your manuscript. Please note that manuscripts not conforming to these guidelines may be returned. Only manuscripts of sufficient quality that meet the aims and scope of [journal] will be reviewed.

As part of the submission process you will be required to warrant that you are submitting your original work, that you have the rights in the work, that you are submitting the work for first publication in the Journal and that it is not being considered for publication elsewhere and has not already been published elsewhere, and that you have obtained and can supply all necessary permissions for the reproduction of any copyright works not owned by you.

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6. Article types

JOVD will consider submissions in the following categories:

A. Original articles: Reports of original studies of topics relevant to veterinary dentistry and oral surgery. Original articles will normally include the following sections: Summary, Introduction, Materials and Methods, Results, Discussion, and References. The article abstract should reflect this structure.

B. Clinical case reports/case series: These reports describe new or rare, oral or dental conditions, or new diagnostic or therapeutic modalities. The report will normally be of one or more clinical cases and will be supported by pertinent clinical slides or photographs, radiographs and laboratory and/or pathology data. Case reports describing innovative dental techniques or approaches to managing clinical dental or oral conditions and complications are encouraged. Appropriate follow-up will be required.

Clinical case reports should conform to the following format: Summary; Introduction; Complete history and signalment; Clinical, laboratory, and radiographic findings; Diagnosis; Therapy; and Results. For multiple cases of a case series, each need not be individually described, but differences and similarities should be noted. Tables are encouraged where appropriate to compare findings among multiple cases. Follow-up evaluation after six to twelve months is recommended: lesser follow-up may be grounds for rejection. A discussion should follow the case report, highlighting the clinical and diagnostic data, therapeutic rationale, and descriptions of other similar diseases that have been reported.

C. Review articles: These papers are well-documented reviews of current literature of topics relevant to veterinary dentistry.

D. Veterinary Dentist at Work: These are cases or techniques that may not have the follow-up necessary for a case report, but they still provide helpful information, largely in the form of visual material supported by an introductory description followed by clinical photographs, radiographs and histomicrographs and appropriate figure captions.

E. Veterinary Technician at Work: Similar to above, but with the target audience of the veterinary dental technician/veterinary dental assistant.

F. Foundations: Presentation of widely accepted techniques, principles and information that will build upon or solidify the knowledge base of veterinary dentistry.

G. Step-by-Step: Visual material supported by introductory text and short figure legends will be considered for a primarily pictorial, step-by-step guide on how to perform dental and oral surgical procedures.

H. Letters to the Editor: These should be brief and relevant to veterinary dentistry. Letters commenting on previously published papers will be sent to the author of the original paper for response prior to publication.

I. News Items: News of people, programs or products relevant to veterinary dentistry. New product information will be included if space permits.

2. Editorial policies

2.1 Peer review policy

JOVD adheres to a rigorous double-blind reviewing policy in which the identity of both the reviewer and author are always concealed from both parties.

2.2 Authorship

Papers should only be submitted for consideration once consent is given by all contributing authors. Those submitting papers should carefully check that all those whose work contributed to the paper are acknowledged as contributing authors. The list of authors should include all those who can legitimately claim authorship. This is all those who:
Made a substantial contribution to the concept and design, acquisition of data or analysis and interpretation of data,

Drafted the article or revised it critically for important intellectual content,

In addition to fulfilling items (i) and (ii), all listed authors must have approved the version to be published.

Authors should meet the conditions of all of the points above. Each author should have participated sufficiently in the work to take public responsibility for appropriate portions of the content. When a large, multicenter group has conducted the work, the group should identify the individuals who accept direct responsibility for the manuscript. These individuals should fully meet the criteria for authorship.

Acquisition of funding, collection of data, or general supervision of the research group alone does not constitute authorship, although all contributors who do not meet the criteria for authorship should be listed in the Acknowledgments section. Please refer to the International Committee of Medical Journal Editors (ICMJE) authorship guidelines for more information on authorship.

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2.5 Declaration of conflicting interests
It is the policy of JOVD to require a declaration of conflicting interests from all authors enabling a statement to be carried within the paginated pages of all published articles. Please ensure that a ‘Declaration of Conflicting Interests’ statement is included at the end of your manuscript, after any acknowledgements and prior to the references. If no conflict exists, please state that ‘The Author(s) declare(s) that there is no conflict of interest.’ For guidance on conflict of interest statements, please see the ICMJE recommendations here.

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Medical research involving human subjects must be conducted according to the World Medical Association Declaration of Helsinki. Submitted manuscripts should conform to the ICMJE Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals, and all papers reporting animal and/or human studies must state in the methods section that the relevant Ethics Committee or Institutional Review Board provided (or waived) approval. Please ensure that you have provided the full name and institution of the review committee, in addition to the approval number.

All research involving animals submitted for publication must be approved by an ethics committee with oversight of the facility in which the studies were conducted. JOVD has adopted the Consensus Author Guidelines on Animal Ethics and Welfare for Veterinary Journals published by the International Association of Veterinary Editors.

2.7 Reporting guidelines
The relevant EQUATOR Network reporting guidelines should be followed depending on the type of study. For example, all randomized controlled trials submitted for publication should include a completed Consolidated Standards of Reporting Trials (CONSORT) flow chart as a cited figure, and a
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Instructions for Authors
completed CONSORT checklist as a supplementary file. Other resources can be found at NLM’s Research Reporting Guidelines and Initiatives.

3. Publishing Policies

3.1 Publication ethics
The Foundation for Veterinary Dentistry and SAGE Publishing are committed to upholding the integrity of the academic record. We encourage authors to refer to the Committee on Publication Ethics’ International Standards for Authors and view the Publication Ethics page on the SAGE Author Gateway.

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4.1 Word processing formats
Preferred formats for the text and tables of your manuscript are Word DOC, RTF, XLS. LaTeX files are also accepted. The text should be double-spaced throughout and with a minimum of 3cm for left and right hand margins and 5cm at head and foot. Text should be Arial, 12 point. Word and LaTeX templates are available on the Manuscript Submission Guidelines page of the SAGE Author Gateway.

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4.4 Reference style

JOVD adheres to the AMA reference style:

**Entire Book:**

**Book Chapter:**

**Journal article (list all authors if six or less, otherwise list first three followed by “et al.”):**

**Journal article – online (if there is no DOI, provide the URL for the specific article):**

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Authors seeking assistance with English language editing, translation, or figure and manuscript formatting to fit the journal’s specifications should consider using SAGE Language Services. Visit SAGE Language Services on our Journal Author Gateway for further information. Use of this or any other language service in itself does not guarantee acceptance of the article by JOVD.

5. Submitting your manuscript

5.1 How to submit your manuscript

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5.2 Title, keywords and abstracts

Please supply a title, short title, a structured abstract of approximately 250 words and keywords to accompany your article. The title, keywords and abstract are key to ensuring readers find your article online through online search engines such as Google. Please refer to the information and guidance on how best to title your article, write your abstract and select your keywords by visiting the SAGE Journal Author Gateway for guidelines on How to Help Readers Find Your Article Online.

5.3 Corresponding author contact details

Provide full contact details for the corresponding author including email, mailing address and telephone numbers. Academic affiliations are required for all co-authors. These details should be presented separately to the main text of the article to facilitate anonymous peer review.

6. On acceptance and publication

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7. Further information

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