

## Educational Evaluation and Policy Analysis

Impact Factor: 2.7

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### Submission guidelines



#### Submit manuscript

Please read the guidelines in full before submitting your manuscript. Manuscripts not conforming to these guidelines may be returned.

Submit Manuscript 

There are no fees payable to submit or publish in this journal.

All manuscripts should be submitted electronically at <http://mc.manuscriptcentral.com/eepa>. For questions or inquiries contact [EEPAeditors@aera.net](mailto:EEPAeditors@aera.net).

### Publication Standards

Researchers submitting manuscripts should consult the [Standards for Reporting on Research in AERA Publications](#) and the [AERA Code of Ethics](#).

### Manuscript Style, Length, and Format

The style guide for all AERA journals is the *Publication Manual of the American Psychological Association*, 7th edition.

Please follow these guidelines:

- Keep manuscripts to a maximum of 45 pages, including all tables, figures and endnotes. **References are not included in the page count.**
- Number the pages consecutively, beginning with the page after the title page.
- Double space your manuscript, and use 1-inch margins on all sides.
- Use 12-point Times New Roman only.

- **Do not use footnotes.** If you find that explanatory or amplifying information must be included in note form, use endnotes typed as normal text after the conclusion of the manuscript text. Notes should be numbered consecutively throughout the paper. Please do not use the endnotes feature of software programs as this makes typesetting difficult. Endnotes are included in the manuscript word count.
- Present data in figures and tables to clarify information for readers. Refer in the text to any figure or table so readers can find the supporting documentation.
- Place all figures and tables at the end of the text, and type figure captions on a separate page rather than with the original figures. This page is not counted in the manuscript length limit.
- Insert subheads at reasonable intervals to break the monotony of lengthy text. **Use APA format for headings.**
- Appendices can only appear in the copyedited and typeset PDF if, with their inclusion, the article is still within the maximum page limit of 45 pages. Appendices themselves should not exceed three pages. If the inclusion of appendices would make the article longer than 45 pages or they are longer than 3 pages, they can appear instead as online supplementary files.

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Briefs should follow the following guidelines:

- Manuscripts should contain no more than 2500 words, excluding references.
- No more than three total figures or tables should be included.
- Pages should be numbered consecutively, beginning with the page after the title page.
- The manuscript should be double-spaced, with 1-inch margins on all sides.
- Only 12-point Times New Roman should be used.
- **Footnotes or endnotes** should not be used.
- Data should be presented in figures and tables to clarify information for readers. References should be made within the text to any figures or tables so readers can find the supporting material.
- All figures and tables should be placed at the end of the text, and figure captions should appear on a separate page rather than with the original figures. This page is not counted in the manuscript length limit.
- Subheads should be inserted at reasonable intervals to break the monotony of lengthy text. **Use APA format for headings.**
- Appendices can only appear online. Appendices can be used to provide any additional methodological information needed.

### Submission Preparation Checklist

As part of the submission process, please check off your submission's compliance with the requirements below. If your submission does not meet these requirements, it may be returned to you and delay consideration of your work.

1. The submission has not been previously published and is not under consideration for publication elsewhere, or an explanation has been provided in the Cover Letter.
2. **THE MANUSCRIPT CONTAINS NO IDENTIFYING INFORMATION, EVEN ON THE TITLE PAGE.** "Author" and publication year are used in any mention of the author's work and in the bibliography and notes instead of author names, titles of works, etc. The author's name has been removed from the document's Properties, which in Microsoft Word is found in the File menu (select "File," "Properties," "Summary," and remove the author's name; select "OK" to save).
3. The text conforms to APA style and the requirements stated above under "Manuscript Style, Length, and Format."
4. The submission is in Microsoft Word. Any supplemental files are in Microsoft Word, RTF, Excel, or PDF.
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- Ensure the text includes a reference to any figure or table so readers look for the supporting documentation. Any table, formula, or figure must be in an editable form and should be included at the end of the manuscript text.

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If an article is accepted for publication in an AERA journal that, in the judgment of the editor, has as its main theme or thrust a critique of a specific piece of work or a specific line of work associated with an individual or program of research, then the individual or representative of the research program whose work is critiqued should be notified in advance about the upcoming publication and given the opportunity to reply, ideally in the same issue. The author of the original article should also be notified. Normal guidelines for length and review of the reply and publication of a rejoinder by the original article's author(s) should be followed. Articles in the format "an open letter to ..." may constitute prototypical exemplars of the category defined here, but other formats may well be used, and would be included under the qualifications for response prescribed here (Council, January 2002).

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