

Impact Factor: **1.1**

5-Year Impact Factor: **1.2**

Submission guidelines

Manuscript Submission Guidelines: *Journal of Official Statistics*

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2. Article processing charge (APC)

The journal is a cooperation between Statistics Sweden, Statistics Finland and Statistics Norway. Statistics Sweden also supports the journal financially and therefore there is no article processing charge for Open Access publication.

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3. What do we publish?

3.1 Aims & Scope

Before submitting your manuscript to *Journal of Official Statistics*, please ensure you have read the [Aims & Scope](#).

3.2 Article types

Apart from research articles, the journal also considers research notes, comments on recent articles, and other communications in a shorter format for publication.

Research notes report interesting findings ready for publication. They should be shorter than regular articles. The requirements for completeness and detail in the analysis and presentation are less strict, but are subject to the same high standards as for other articles and the same review process applies.

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JOS has a book review section and an index that appears at the end of every volume. Please note that the journal does not publish footnotes or endnotes.

3.3 Writing your paper

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4. Editorial policies

4.1 Peer review policy

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- The reviewer has provided a personal (e.g. Gmail/Yahoo/Hotmail) email account and an institutional email account cannot be found after performing a basic Google search (name, department and institution).

Following a preliminary triage to eliminate submissions unsuitable for *Journal of Official Statistics* all papers are sent out for review. The covering letter is important. To help the Editor in their preliminary evaluation, please indicate why you think the paper suitable for publication.

The journal's policy is to have manuscripts reviewed by at least two expert reviewers. *Journal of Official Statistics* utilizes a double-anonymized peer review process in which the reviewer and authors' names and information are withheld from the other. All manuscripts are reviewed as rapidly as possible, while maintaining rigor. Reviewers make comments to the author and recommendations to the Chief Editors who then make the final decision.

The Editor or members of the Editorial Board may submit their own manuscripts for possible publication in the journal. In these cases, the peer review process will be managed by alternative members of the Board and the submitting Editor / Board member will have no involvement in the decision-making process.

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All parties who have made a substantive contribution to the article should be listed as authors. Principal authorship, authorship order, and other publication credits should be based on the relative scientific or professional contributions of the individuals involved, regardless of their status. A student is usually listed as principal author on any multiple-authored publication that substantially derives from the student's dissertation or thesis.

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4.3 Acknowledgements

All contributors who do not meet the criteria for authorship should be listed in an Acknowledgements section. Examples of those who might be acknowledged include a person who provided purely technical help, or a department chair who provided only general support.

Please supply any personal acknowledgements separately to the main text to facilitate anonymous peer review.

Per [ICMJE](#) recommendations, it is best practice to obtain consent from non-author contributors who you are acknowledging in your paper.

4.3.1 Third party submissions

Where an individual who is not listed as an author submits a manuscript on behalf of the author(s), a statement must be included in the Acknowledgements section of the manuscript and in the accompanying cover letter. The statements must:

- Disclose this type of editorial assistance – including the individual's name, company and level of input
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- Confirm that the listed authors have authorized the submission of their manuscript via third party and approved any statements or declarations, e.g. conflicting interests, funding, etc.



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Please ensure that a 'Declaration of Conflicting Interests' statement is included at the end of your manuscript, after any acknowledgements and prior to the references. If no conflict exists, please state that 'The Author(s) declare(s) that there is no conflict of interest'.

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4.6 Research ethics and patient consent

If applicable, authors are required to state in the methods section whether participants provided informed consent.

Information on informed consent to report individual cases or case series should be included in the manuscript text. A statement is required regarding whether written informed consent for patient information and images to be published was provided by the patient(s) or a legally authorized representative. Please do not submit the patient's actual written informed consent with your article, as this in itself breaches the patient's confidentiality. The Journal requests that you confirm to us, in writing, that you have obtained written informed consent but the written consent itself should be held by the authors/investigators themselves, for example in a patient's hospital record. The confirmatory letter may be uploaded with your submission as a separate file.

Please also [refer to the ICMJE Recommendations for the Protection of Research Participants](#)

4.7 Research data

The journal is committed to facilitating openness, transparency and reproducibility of research, and has the following research data sharing policy. For more information, including FAQs please [visit the Sage Research Data policy pages](#).

Subject to appropriate ethical and legal considerations, authors are encouraged to:

- Share your research data in a relevant public data repository
- Include a data availability statement linking to your data. If it is not possible to share your data, use the statement to confirm why it cannot be shared.
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5. Publishing policies

5.1 Publication ethics

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6. Preparing your manuscript

6.1 Formatting

The preferred format for your manuscript is Word. LaTeX files are also accepted. Word and (La)Tex templates are available on the [Manuscript Submission Guidelines](#) page of our Author Gateway. Please find the JOS style guidelines below:

- The journal does not publish footnotes or endnotes.
- The JOS standard is not to use italics or bold text to emphasize words.
- JOS standard is Subsection X.x (not Section X.x)
- In the reference list journal names should be in italics
- References should be placed after any appendices

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For guidance on the preparation of illustrations, pictures and graphs in electronic format, please [visit Sage's Manuscript Submission Guidelines](#).

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This journal is able to host additional materials online (e.g. podcasts, videos, images etc) alongside the full-text of the article. For more information please [refer to our guidelines on submitting supplemental files](#).

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Curran, P. G. 2016. "Methods for the Detection of Carelessly Invalid Responses in Survey Data." *Journal of Experimental Social Psychology* 66: 4–19.
DOI: <https://doi.org/10.1016/j.jesp.2015.07.006>.

Hong, M., J. T. Steedle, and Y. Cheng. 2020. "Methods of Detecting Insufficient Effort Responding: Comparisons and Practical Recommendations." *Educational and Psychological Measurement* 80 (2): 312–45. DOI: <https://doi.org/10.1177/0013164419865316>.

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2. A separate title page which includes any removed or anonymized material. This will not be sent to the peer reviewers.

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7. Submitting your manuscript

7.1 How to submit your manuscript

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