

## Race and Justice

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### Submission guidelines



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### Manuscript Submission Guidelines

#### General Information:

*Race and Justice* will consider for publication only manuscripts that have not been published previously and are not being considered for publication elsewhere. A manuscript being considered by the journal may not be submitted, simultaneously or serially, to any other publication source while this consideration is taking place. Authors will be notified when their manuscripts have been received and assigned for blind review. We strive to have this review process completed within two months, but this is not always possible and authors will be notified as soon as possible concerning the status of the manuscript—accepted for publication, revisions needed, or rejected.

#### Formatting of Article, Research Note, or Commentary Manuscripts

1. Manuscripts must be written in English. They must be typed, appear in 12-point font size, be double spaced, and use one-inch margins. Avoid the use of abbreviations in the text. You may use common abbreviations such as i.e. or e.g. only in parentheses. Make sure all pages are included and omit page numbers.
2. Manuscripts submitted for consideration as original articles must be no longer than 35 pages, inclusive of references, footnotes/endnotes, tables, and figures. Manuscripts being considered for publication as research notes or commentaries must not exceed 25 pages, inclusive.

3. Manuscripts should be blinded for peer review. Please submit a separate title page that includes author names, affiliations, and contact information. The main document should not contain any identifying information about the author(s).
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  1. First-level head: centered with the first letter of each major word capitalized
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5. Example: Merrill et al. (1996).
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9. *Examples of references:*

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doi:xx.xxxxxxxxxx

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Cook, P. E., & Hinman, D. L. (1999). Criminal profiling: Science and art. *Journal of Contemporary Criminal Justice*, 15, 230-241. doi:xx.xxxxxxxxxx

Article with more than seven authors:

da Silva Alves, F., Schmitz, N., Figuee, M., Abeling, N., Hasler, G., van der Meer, J., ... van Amelsvoort, T. (2010). Dopaminergic modulation of the human reward system: a placebo-controlled dopamine depletion fMRI study. *Journal of Psychopharmacology*. Advance online publication. doi:

10.1177/0269881110367731

Book reference:

Rosenbaum, D. P. (1994). *The challenge of community policing: Testing the promises*. Thousand Oaks, CA: Sage.

Item in edited volume:

Manning, P. K. (1988). *Community policing as a drama of control*. In J. R. Greene & S. D. Mastrofski (Eds.), *Community policing: Rhetoric or reality* (pp. 27-45). New York, NY: Praeger.

Magazine or newspaper article, no author:

Fosdick goes after computer hackers. (1996, February 29). *Lawman's Weekly*, pp. 6-19.

Unpublished manuscript:

Yeh, S. (1994). *Diffusion of innovation: An exploratory study on community policing*. Manuscript submitted for publication.

Unpublished doctoral dissertation:

Jockman, J. S. (1988). *The death penalty in ancient Rome* (Unpublished doctoral dissertation). Brown University, Providence, RI.

12. Any manuscript failing to conform to the above specifications will be returned to the author(s) for revision before being considered for publication.
13. Each article, research note, or commentary manuscript submission must be accompanied by a cover letter, addressed to the Editor, expressing the author's intent and noting that the manuscript is not being considered for publication elsewhere. If there is more than one author, indicate clearly in the cover letter the one to whom correspondence should be addressed.
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Please ensure that you submit editable/source files only (Microsoft Word or RTF) and that your document does not include page numbers; the *Race and Justice* SageTRACK system will generate them for you, and then automatically convert your manuscript to PDF for peer review. All correspondence, including notification of the Editor’s decision and requests for revisions, will be by email.

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