

## Society and Mental Health

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### Submission guidelines



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### Manuscript Preparation

Articles published in *Society and Mental Health* are seldom longer than 35 manuscript pages, including:

- title page

- abstract
- text
- notes
- references
- tables
- figures; and
- appendices

All pages must be typed double-spaced (including notes and references). Margins must be at least 1 inch (i.e., line length must not exceed 6-1/2 inches). Please use Times New Roman font, 12-point type size (roughly equivalent to 10-pitch type size).

The object is to provide reviewers and editors with easy-to-read text and space for notes. It is the responsibility of authors to submit manuscripts in the proper *SMH* format (see below). Manuscripts not submitted in *SMH* format may be returned for revision. Additional details on preparing and submitting manuscripts to *SMH* are published in the American Sociological Association Style Guide, 7th edition, available from the ASA Publications Department; phone: (202) 383-9005; email: [publications@asanet.org](mailto:publications@asanet.org).

### ***SMH* Format**

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2. Print the abstract (fewer than 150 words) on a separate page headed by the title. Omit author identification.
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1. If author's name is in the text, follow it with the year in parentheses: "Duncan (1959) . . ."
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  4. Provide last names for joint authors: ". . . (Martin and Bailey 1988)."
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  9. For machine-readable data files, cite authorship and date: ".|.|. (Institute for Survey Research 1976)."
6. Notes should be numbered in the text consecutively using superscript Arabic numerals. If referring to a note earlier or later in the text, use a parenthetical note: ". . . (see note 3)."
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10. Number tables consecutively throughout the text. Insert a note in the text to indicate the placement (e.g., “Table 1 about here”). Type each table on a separate page. Each table must include a descriptive title and headings for columns and rows. Do not use abbreviations for variable names or column and row headings within tables. Align numbers in columns by decimal. Gather general notes to tables as “Note:”; use a, b, c, and so on, for table footnotes. Use asterisks \*, \*\*, and \*\*\* to indicate significance at the  $p < .05$ ,  $p < .01$ , and the  $p < .001$  levels, respectively, and specify one-tailed or two-tailed tests. Do not photo-reduce tables.
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A few examples follow. Refer to the *American Sociological Association Style Guide* for more examples.

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- Bernard, Claude. [1865] 1957. *An Introduction to the Study of Experimental Medicine*. Translated by Henry C. Greene. New York: Dover.
- House, James S. 1981. *Work Stress and Social Support*. Reading, MA: Addison-Wesley. U.S. Bureau of the Census. 1960. *Characteristics of the Population*. Vol. 1. Washington, DC: U.S. Government Printing Office.

#### Periodicals:

- Conger, Rand D. Forthcoming. "The Effects of Positive Feedback on Direction and Amount of Verbalization in a Social Setting." *Sociological Perspectives*.
- Goodman, Leo A. 1947a. "The Analysis of Systems of Qualitative Variables When Some of the Variables Are Unobservable. Part I—A Modified Latent Structure Approach." *American Journal of Sociology* 79:1179–1259.
- Goodman, Leo A. 1947b. "Exploratory Latent Structure Analysis Using both Identifiable and Unidentifiable Models." *Biometrika* 61:215–31.

#### Collections:

- Clausen, John A. 1972. "The Life Course of Individuals." Pp. 457–514 in *Aging and Society*, vol. 3, *A Sociology of Age Stratification*, edited by M. W. Riley, M. Johnson, and A. Foner. New York: Russell Sage.

#### Dissertations:

- Charles, Maria. 1990. "Occupational Sex Segregation: A Log-Linear Analysis of Patterns in 25 Industrial Countries." Ph.D. dissertation, Department of Sociology, Stanford University, Stanford, CA.

#### Machine-Readable Data Files:

- American Institute of Public Opinion. 1976. *Gallup Public Opinion Poll #965* [MRDF]. Princeton, NJ: American Institute of Public Opinion [producer]. New Haven, CT: Roper Public Opinion Research Center, Yale University [distributor].
- Miller, Warren, Arthur Miller, and Gerald Klein. 1975. *The CPS 1974 American National Election Study* [MRDF]. Ann Arbor, MI: Center for Political Studies, University of Michigan [producer]. Ann Arbor, MI: Interuniversity Consortium for Political and Social Research [distributor].

#### Electronic Sources

- American Sociological Association. 1997. "Call for Help: Social Science Knowledge on Race, Racism, and Race Relations" (ASA Action Alert, October 15). Washington, DC: American Sociological Association. Retrieved October 15, 1997 (<http://www.asanet.org/racecall.htm>).

- Kao, Grace and Jennifer Thompson. 2003. "Racial and Ethnic Stratification in Educational Achievement and Attainment." *Annual Review of Sociology* 29:417–42. Retrieved October 20, 2003 (<http://arjournals.annualreviews.org/doi/abs/10.1146/annurev.soc.29.010202.100019>).

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