

Special Issue Proposals

Urban Education, Rich Milner (Editor)

Urban Education typically publishes one Special Issue per year. Special Issue proposals must have an explicit emphasis on urban education. Proposals must target relevant topics and be written by a diverse range of scholars from diverse institutions. Each submitted proposal will receive an internal evaluation unless the editorial team deems it necessary that the proposal receive an expedited external review. Special Issue submissions are ongoing and can be submitted at any time through the Journal's online submission process. Manuscripts should be submitted online at <http://mc.manuscriptcentral.com/ue>

Proposals should include a(n):

- **Title**: Provide a tentative title for the Special Issue.
- **Introduction**: An introductory section of four to five paragraphs, contextualizing the importance and relevance of the issue and topic for readers of *Urban Education* and other scholars in the field of education. The guest editor should include broad guiding questions that the issue will explore. This introductory section should also begin to discuss how the different proposed articles will fit together to tell a coherent story.
- **Overview of Each Article**: After the introduction, the guest editor should provide a tentative title and overview of each proposed article to be included in the issue along with the names of authors with their institutional affiliation. The overview for each individual article should be about one paragraph. There should be approximately five articles in the issue, excluding the guest editor's introduction.
- **Book Review**: The guest editor should solicit and include a book review essay for the special issue that strongly connects with the focus of the special issue. While book reviews are encouraged, they are not mandatory.
- **Timeline**: A detailed timeline for the special issue production should then be included.

Notes to Remember:

- **Review Process**: All manuscripts submitted in the final version of the special issue must have gone through an external review. The guest editor is responsible for sending the manuscripts out to at least two reviewers, providing feedback to participants of the special issue, editing the final manuscript, and submitting the final manuscript (complete special issue) by the deadline.
- **Introduction to the Special Issue**: The guest editor will write a short introductory essay (not to exceed 500 words) that introduces the special issue, the contributors, and the scope of articles included.
- **Diversity of Authors**: Please make sure authors of the special issue represent diverse perspectives and have diverse institutional affiliations.
- **Acceptance Structure**:
 - Accept
 - Revise and Resubmit with Minor Changes
 - Revise with Resubmit with Major Changes
 - Reject