

Remedial and Special Education (RASE) is devoted to the discussion of issues involving the education of persons for whom typical instruction is not effective. Emphasis is on research, systematic reviews, and discussion papers that have compelling implications for the practice of remedial and special education. Published bimonthly.

Types of Manuscripts

Topics appropriate for the journal include, but are not limited to, definition, identification, assessment, characteristics, management, and instruction of underachieving and exceptional children, youth, and adults; related services; family involvement; service delivery systems; legislation; litigation; and professional standards and training. Manuscripts should have clear and explicit implications for educational policy or practice. The following types of articles are considered for publication:

- **Original research studies**, including experimental (group and single-subject methodologies), quasi-experimental, descriptive (e.g., observational studies, surveys), correlational, and qualitative designs. *Length: 20–30* typewritten, double-spaced pages, including references, tables, figures, and an abstract.
- **Literature reviews**, including meta-analyses, best-evidence syntheses, and other systematic reviews of the literature. *Length: 25–40* typewritten, double-spaced pages, including references, tables, figures, and an abstract
- **Conceptual, policy, or position papers**. *Length: 20–30* typewritten, double-spaced pages, including references, tables, figures, and an abstract.

Acceptance Criteria

Submitted manuscripts are screened for (a) appropriateness of content, (b) adherence to guidelines outlined in the *APA Publication Manual*, (c) page length limits (specified above), and (d) clear implications for special education policy and practice. If these criteria are met, the manuscript is assigned to an editor or associate editor. Each manuscript is reviewed by at least two evaluators with expertise related to the content and/or methodology of the manuscript. When reviews are returned, the editor assigned to the manuscript carefully considers reviewers' comments, independently evaluates the manuscript, and makes an editorial decision to: accept, accept pending revisions, request a revision subject to re-review, or reject. Our goal is to provide an initial decision within 90 days. Authors receive anonymous copies of reviewers' comments. Reviewers are informed of the final decision and are provided with blinded copies of all reviewers' comments. Major criteria for publication are quality of the writing, methodology, implications for practice/policy, and overall importance to the field. Manuscripts addressing topics already closely aligned with articles recently published (or forthcoming) in RASE will not be prioritized. All research studies must provide a clear indication that IRB approval was obtained and human participant protections enforced.

Manuscript Preparation

Guidelines specified in the *Publication Manual of the American Psychological Association* (6th edition, 2010) should be followed. Pay particular attention to the sections concerning guidelines for non-sexist language, avoiding ethnic bias, and disabilities. **NOTE. Authors for Whom English Is a Second Language:** It is highly recommended to have a colleague or copyeditor who is fluent in English review the manuscript before submission.

General

1. Authors must submit a **SEPARATE TITLE PAGE FILE** with (1) article title; (2) first name, middle initial, and last name of each author,

with highest academic degrees; (3) names of institutions to which each author is affiliated, along with complete addresses AND e-mail addresses; and (4) any acknowledgments, financial disclosure information, author notes, and/or other text that could identify the authors to reviewers.

2. **Format:** 8½ × 11 in. document; 1-in. margins; double spacing, left alignment, Times New Roman, 12-pt. type. Include title and abstract.
3. **Heads:** Do not use small capital letters.
4. Place figures in separate files. Tables may appear at end of main text file. **Tables should be double-spaced;** please use Word's table functions. All tables and figures must be cited in text.
5. Use tab key and centering functions for head alignment, paragraph indents, and so forth. **DO NOT USE THE SPACE BAR.**
6. Use endnotes sparingly. Number with Arabic numerals starting with 1 and continuing through the article. **Example:** (see Note 1). NO footnotes.

Artwork

Figures must be production-ready. Because most art will be reduced to fit, use bold type that is large enough to be reduced and still be readable, and make sure rules/tick marks are at least 1 pt. Acceptable electronic formats for art: TIFF, EPS, Word, or Excel. For scans/photos, download the **SAGE Image Resolution Guidelines** from the Instructions & Forms link at <http://mc.manuscriptcentral.com/rase>. If you have trouble when loading Excel files, copy and paste them into a Word document.

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Manuscript Submission

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Log in, or click the "Register Here" option in top right corner if you are a first-time user. Once logged in, click on Author Center. Have the following available before starting submission: manuscript files, including separate title page; all coauthors' full names and e-mail addresses; # of figures, # of tables, # of manuscript pages. Click the "Submit a Manuscript" link and follow the submission steps. A guide is available on the main page under "Resources," User Tutorials.

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